Position Summary
The Team Impact Committee Chair provides guidance to BYHP’s Team Impact Committee, which is responsible for the development of opportunities and collaborations to leverage the knowledge, skills, experience, and resources of BYHP members to address the needs of Boston area communities. The Committee shall work closely with the Programming & Events and Marketing & Communications Committees to support its activities.

The Committee Chair of Team Impact will have a very important role of steering the vision of this committee in such a way that it aligns with the rest of the organization. The person in this role will be expected to have a strong vision and have the ability to follow through with strong execution of that vision. To help guide the co-chair, he/she will receive mentoring from the Executive Board as they progress through the role.

Position Duties, Commitments, and Qualifications

Team Impact is the central hub for all of BYHP’s community service activities. Because of this, applicants should be expected to put in approximately twelve to fifteen hours of work per month. They must also display the following qualities and be able to perform the following duties:

Ability to envision the committee’s short and long-term strategy
• Identify strategic goals, and develop and implement a committee work plan
• Work with the BYHP Executive Board in bridging committee work to the overall organizational vision and strategy
• Work with all BYHP committees in bridging the Team Impact Committee with the various committees’ vision and strategy

Ability to manage and lead a team in order to execute the committee’s vision
• Understand their role as a leader and support the organization as a whole by attending events on a frequent basis
• Provide support and oversight for their specific committee
• Lead committee meetings

Ability to maintain existing partnerships and form new ones with community-service organizations and collaborate closely with other committees
• Develop and maintain relationships with Boston area non-profit and community-based organizations
• Assess and evaluate civic-engagement opportunities and organizations on whether they fit in with BYHP’s community-service vision
• Collaborate with the Programming and Events Committee in ensuring that events are evenly distributed throughout the year
• Collaborate with the Marketing and Communications Committee in promoting community-service events and opportunities to our members

Must be organized and be able to manage and prioritize multiple projects at once
• Creatively design the upcoming year's calendar of community-service events
• Must be in constant contact with participants of the committee’s events – this includes reminders of upcoming events and following up with participants for feedback
• Be able to attend the majority of the committee’s events and handle the logistics of these events, while being the person of contact before, during, and after the event takes place
• Maintain an online calendar of events and EventBrite site for upcoming events

Duration of Term and Re-Appointment
BYHP Co-Chairs will serve a one-year term and are eligible for re-appointment. Committee meetings occur monthly and participation in additional meetings for work groups is expected, as is work in between meetings to develop and implement projects and respond to e-mails and phone calls.

About BYHP
BYHP is a new non-profit organization that exists to connect emerging and passionate healthcare professionals in the greater Boston area to develop strong cross-sector relationships and build knowledge across all healthcare fields (including, but not limited to: clinical, provider, payer, health care administration, pharmaceutical/life sciences, medical devices, legal, policy/advocacy, government, consulting, research, IT, etc.). BYHP will accomplish this by providing members and the broader healthcare community with educational forums, professional development and networking events, and targeted civic engagement opportunities.